




I. INSTRUCTIONS

1. This form is only for vendors wishing to notify the NCDOT of changes to their product and/or contact information. This form will not be accepted for the annual recertification requirement.
2. Find your current Approved Products List data at <https://apps.dot.state.nc.us/vendor/approvedproducts/>.
3. Complete the Product ID field in Section II and complete other sections as needed. Fields in Sections II, III, and IV may be left blank if the information does not need to be updated.
4. The Approved Products List will be updated to directly match the updated information.
5. Click the save button () found at the bottom of the form to save a copy of the completed form.
6. Email the completed form and/or questions to productevaluation@ncdot.gov.

II. PRODUCT INFORMATION

Product ID: NP _____ - _____

Previous Product Name: _____
Updated Product Name: _____

Previous Model Number: _____
Updated Model Number: _____

Description: _____

Website: _____

III. CONTACT INFORMATION

MANUFACTURER / MAIN

Previous Name: _____	Email: _____
Contact Name: _____	Title: _____
Address: _____	Phone: _____ Ext: _____
City: _____	State: _____ Zip Code: _____
Updated Name: _____	Email: _____
Contact Name: _____	Title: _____
Address: _____	Phone: _____ Ext: _____
City: _____	State: _____ Zip Code: _____

DISTRIBUTOR / OTHER

Previous Name: _____	Email: _____
Contact Name: _____	Title: _____
Address: _____	Phone: _____ Ext: _____
City: _____	State: _____ Zip Code: _____
Updated Name: _____	Email: _____
Contact Name: _____	Title: _____
Address: _____	Phone: _____ Ext: _____
City: _____	State: _____ Zip Code: _____

IV. ADDITIONAL PRODUCT CHANGES

Describe any product change(s) since NCDOT's last review of this product:

V. CERTIFICATION

The name below certifies that the above information is correct.

Name: _____
Date: _____
Email: _____
Phone: _____ Ext: _____

